



Fairmount Home is recognized as a home of choice thanks to our Gentlecare™ philosophy; the dedication of staff, volunteers, students and community partners; our sustainable practices and our quest for continuous quality improvement.

<b>Job Posting:</b>	<b>Support Services Aide – Casual</b> (Dietary, Laundry, Housekeeping)
<b>Competition #:</b> FMT-19-006	<b>Posting Period:</b> Open
<b>Wage Rate:</b> \$21.36 per hour (Dietary); \$21.21 per hour (Laundry & Housekeeping)	<b>Employee Group:</b> Fairmount Home
<b>Position Summary:</b>	
<p><b>Dietary Aide:</b> is responsible for the safe and effective preparation, delivery and service of meals and nourishments to the residents of Fairmount Home. The Dietary Aide ensures appropriate cleaning and sanitization of all equipment and food service areas.</p> <p><b>Housekeeping Aide:</b> is responsible for maintaining a clean, safe and sanitary environment for Residents, throughout Fairmount Home and assigned County of Frontenac administrative offices. The Housekeeping Aide cleans and disinfects Resident’s rooms and their shared environment according to all legislative standards and policies and procedures of Fairmount Home.</p> <p><b>Laundry Aide:</b> is responsible for providing laundry services to the residents, laundering the Home’s linens and assigned laundry of the Frontenac Paramedic Services. The Laundry Aide cleans and stores Resident’s and Fairmount Home linens according to all legislative standards and policies and procedures of Fairmount Home.</p>	
<b>Education &amp; Experience:</b>	
<ul style="list-style-type: none"> <li>• Grade 12 diploma</li> <li>• Food Service Workers Certificate, preferred</li> <li>• Completion of the Ministry of Health and Long-Term Care approved Food Service Workers Certificate Program or enrollment in the next available program upon hiring; must successfully complete within three (3) years of hire, as per the requirements of the Long Term Care Homes Act</li> <li>• Experience in dietary services in an industrial or institutional setting an asset</li> <li>• Experience in housekeeping in an industrial or similar setting, an asset</li> <li>• Experience in laundry services in an industrial or similar setting, an asset</li> </ul>	
<b>Key Knowledge, Skills &amp; Abilities:</b>	
<ul style="list-style-type: none"> <li>• Demonstrated understanding and commitment to the Gentlecare™ philosophy</li> <li>• Demonstrated understanding, acceptance and commitment to promoting the Home’s mission, vision and values</li> <li>• Demonstrated strong communication skills, both written and verbal and ability to communicate information to a diverse audience base</li> <li>• Demonstrated professional work ethic and behaviours in interaction with internal and external contacts and the ability to express ideas clearly and concisely with ease and confidence in a professional, consistent and positive manner</li> <li>• Demonstrated time management and prioritization skills with the ability to function within a fast-paced environment, responding with flexibility to changing priorities</li> <li>• Demonstrated ability to be a team player who is able to establish and maintain effective working relationships with fellow employees, clients/residents and the public</li> <li>• Demonstrated basic computer proficiency including knowledge of Microsoft Office Suite of products (Outlook) and the ability to use other software applications applicable to the position (e.g. work order software and patient care software)</li> <li>• Demonstrated ability to attend work on a regular basis</li> <li>• Satisfactory Criminal Reference Check and Vulnerable Sector Screen</li> </ul>	
<p><b>Please submit your cover letter and resume in one document outlining your skills and qualifications as they relate to the position, quoting the competition # to: <a href="mailto:humanresources@frontenacounty.ca">humanresources@frontenacounty.ca</a></b>  <b>Fax: (613) 548-8460</b></p> <p>For a complete list of duties and responsibilities, please see the job description.</p>	

The County of Frontenac is an equal opportunity employer. Information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act. Accessibility accommodations are available for all parts of the recruitment process and applicants must make their needs known in advance.

**Launch Your Career #inFrontenac**

