



FRONTENAC



The Corporation of the County of Frontenac is comprised of four departments: Fairmount Home, Corporate Services, Planning & Economic Development, and Emergency & Transportation Services, which includes Frontenac Paramedic Services, the Frontenac-Howe Islander Ferry, and Emergency Management. Geographically, Frontenac County encompasses four Townships – North, Central, South, and Frontenac Islands. Almost 4,000 square kilometres from the northern most tip to the Islands, Frontenac’s landscape and communities are richly diverse.

Job Posting:	GIS Summer Student – 16 weeks
Competition #: CS-19-002	Posting Period: February 11 – 24, 2019
Wage Rate: \$14.00 per hour	Employee Group: Corporate Services
Position Summary:	
The GIS Summer Student will be responsible for the collection and entry of spatial and attribute data into the County of Frontenac’s geographic information system. The student will be working with local municipalities to review and update 911 addressing data to improve emergency response services. Tasks will include field data collection, data entry, on-screen digitizing and the quality assurance / quality control (QA/QC) of data collected and received. The student will have the opportunity to work closely with the Planning and Economic Development department and assist with the creation of both digital and physical mapping products.	
Education & Experience:	
<ul style="list-style-type: none"> • An individual currently enrolled in a Geomatics, GIS-related college or university program or other related relevant education is required; • As per the Youth Employment Strategy, now includes individuals between 15 - 30 years of age and, is no longer restricted to students 	
Knowledge, Skills & Abilities:	
<ul style="list-style-type: none"> • Working knowledge of GPS (Global Positioning Systems) and data collection methods • Basic computer proficiency using Microsoft Office Suite of products including Word, Excel, Access and Outlook and familiarity with the ESRI ArcGIS software suite (Desktop, Pro, Server, Online) • Strong understanding of the importance of data integrity and collection standards • Demonstrated knowledge of cartographic principles will be considered an asset • Demonstrated ability to have attention to detail and employ methods of quality assurance and quality control • Ability to adhere to confidentiality while exhibiting discretion and good judgement • Demonstrated ability to effectively communicate, both written and verbal and maintain a professional work ethic • Demonstrated ability to be a team player who is able to establish and maintain effective working relationships • Satisfactory Criminal Reference Check for external candidates if hired, must be an original copy, current within the last six months 	
<p>Please submit your cover letter and resume in one document outlining your skills and qualifications as they relate to the position, quoting the competition # by email to:</p> <p style="text-align: center;">Candace Keller, Human Resources Generalist humanresources@frontenaccounty.ca</p>	

The County of Frontenac is an equal opportunity employer. Information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act. Accessibility accommodations are available for all parts of the recruitment process and applicants must make their needs known in advance.

Launch Your Career #inFrontenac

