

**County of Frontenac Official Plan
Draft Official Plan Amendment Number 2
Implementation of Bills 13 and 109**

Excerpt of Section 8, Implementation, with track changes

8.7 Planning Applications – Consultation and Complete Application Requirements

8.7.1 The submission of a complete application may include, but not be limited to, the completion of any applicable municipal forms, the payment of all required fees, the submission of studies, reports and drawings, and technical comments on studies, reports and drawings by all relevant departments, agencies, ministries, or third-party peer reviewers.

8.7.2 In situations where County Council acts as the planning approval authority, the County shall request additional information and material that it needs when considering development proposals or Planning Act applications. Such information that may be required to deem an application complete may include but is not limited to any of the following:

- Hydrogeological and Terrain Analysis Report
- Water Supply Assessment
- Groundwater Impact Study
- Surface Water Impact Study
- Storm Water Management Report/Master Drainage Plan
- Environmental Impact Study/Statement
- Environmental Site Audit/Assessment
- Flood Plain Management/Slope Stability Report
- Geotechnical Karst Study

(MMAH Approval dated January 11, 2016)

- Lake Capacity Study
- Boat Capacity Study
- Transportation/Traffic Impact Study

- Municipal Servicing Capacity Reports
- Servicing Options Report
- Archaeological Resource Study
- Cultural Heritage Impact Statement
- Natural Heritage Evaluation
- Aggregate study
- Noise/Dust/Vibration Study
- Agricultural Soils Assessment Study
- Minimum Distance Separation calculation
- Market Study
- Planning Rationale
- ~~Official Plan Amendment or Zoning By-law~~
- Concept Plan showing ultimate use of land
- Previous Land Use Inventory
- Financial Impact Report
- Any other studies required by the County which are not reflected in the above list
- Any other studies identified in the Township Official Plans

8.7.3 All required reports and technical studies will be carried out by qualified persons retained by and at the expense of the proponent. The County may require a peer review of any report or study by an appropriate public agency or a professional consultant retained by the County at the proponent's expense.

8.7.4 Pre-application consultation is required for all applications where the County is the approval authority. The County may structure the pre-application consultation process to include multiple stages, where warranted, based on the complexity of the proposal and the type of application.

8.7.5 The County may require a proponent to hold a public open house early in the process, including prior to any statutory public meetings required by the Planning Act.

8.7.6 Township Official Plans may include policies for pre-application consultation and complete applications for planning applications where the Township is the approval authority.

8.10 Delegated Authority (New Sub-section)

8.10.1 The County may delegate its authority for various approval or advisory functions in accordance with the provisions of enabling legislation including the Planning Act, the Municipal Act, and the Ontario Heritage Act.

8.10.2 Township Official Plans may include policies for Township Councils to delegate their authority for various approval or advisory functions in accordance with the provisions of enabling legislation including the Planning Act, the Municipal Act, and the Ontario Heritage Act.